



Rainham Cricket and Football Club

Affiliated to the Essex CCB and the Essex FA

Spring Farm Park, Lambs Lane North, Rainham, Essex. RM13 9XF
www.rainhamcc.co.uk | @RainhamCricket | fb.com/RainhamCC

Established 1896



Venue Risk Assessment - Spring Farm Park

Name and position of person doing check: Pete Reynolds (Head of Youth)

Date of check: June 2019

Description of venue: Council-owned playing field, open to the general public.

PLAYING/TRAINING AREA

Check that the area and surroundings are safe and free from obstacles.

Is the area fit and appropriate for activity? Yes No

(e.g check floor, roof leaks, lighting, heating, security and welfare arrangements)

If no, please outline the hazard, who may be at risk and action taken, if any.

Notes/Control Measures:

If broken glass or any other potential trip hazard/debris is present, make sure the area is clear before commencing the session.

EQUIPMENT

Check that it is fit and sound for activity and suitable for age group/ability.

Is the equipment safe and appropriate for activity? Yes No

(e.g check there is no equipment left from other activities or obstructions left in the sporting area. If no, please outline unsafe equipment, who may be at risk and action taken, if any.)

Notes/Control Measures:



If equipment is found to be faulty, ensure that it is repaired and safe before use. Equipment not to be used until problem is rectified.

PARTICIPANTS

Check that the Session Register is up to date with medical information and contact details. Check that participants are appropriately attired for the activity.

Is/are the register(s) in order? Yes No

(If no, please outline current state and action taken, if any.)

Notes/Control Measures:

Lead coach's responsibility to ensure Session Register is updated accurately.
If any medical information is missing then the person should not be allowed to participate.

Are participants appropriately attired and safe for activity? Yes No

(If no, please outline unsafe equipment/attire and action taken, if any.)

Notes/Control Measures:

If any participant is not suitably attired for the activity or are physically unable to participate safely, they should be omitted from the activity.

EMERGENCY POINTS

Check that emergency vehicles can access facilities, and that a working telephone is available with access to emergency numbers.

Are emergency access points checked and operational? Yes No

(If no, please outline the issues and action taken, if any.)



Notes/Control Measures:

If the park is due to be locked during a session then a nominated keyholder must be present. If no keyholder is present then the session should be abandoned.

Is a working telephone available?

Yes No

(If no, please outline the issues and action taken, if any.)

Notes/Control Measures:

If the club landline is not available for any reason then one of the coaches must have a working mobile with them.

SAFETY INFORMATION

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to health and safety.

Are emergency procedures published and accessible to those with responsibility for sessions in the club? Yes No

(If no, please outline what information is missing and action taken, if any.)

Notes/Control Measures:

It is the responsibility of the Lead Coach to familiarise himself with the local emergency procedures and ensure that all coaches/assistants are briefed on these as well.

Does the club need to take any further action? (If yes, please specify.)

No. If the additional measures above are taken where necessary then the Risk Assessment is LOW.



SIGNED:

NAME: Pete Reynolds

DATE: 30th June 2019

N.B. *A new risk assessment form must be completed at the start of each season, to ensure you cover the club should the incident happen again and any resultant changes made to the club's code of conduct.*

